

MDWISE HOOSIER ALLIANCE MEDICAL RECORD STANDARDS
Total Network Trends

Medical Record Standard	Target	Compliant	Non Compliant	Unknown
1. Maintaining confidentiality of patient information (personal health information – PHI) in accordance with HIPAA and all other applicable state and federal requirements. Includes periodic training for staff.	90%			
2. Release of information (form/process)	90%			
3. Telephone encounters (includes physician notification and documentation in medical record)	90%			
4. Filing/tracking of medical records within the office/system	90%			
5. Organization of medical records	90%			
6. Protection of record from public access	90%			
7. Maintenance of record for each individual patient	90%			
8. Patient record available at each encounter	90%			
9. Record to reflect services provided directly by PMP, ancillary services and diagnostic tests ordered by PMP and diagnostic and therapeutic service referrals.	90%			
10. Requesting records of care received as inpatient (hospital discharge summary), in ER or as outpatient.	90%			
11. Providing copy of patient’s medical record upon reasonable request by member at no charge.	90%			
12. Facilitating the transfer of patient’s record to another provider at the member’s request.	90%			
13. Facilitating transfer, at the request of the OMPP or MDwise, of a summary or copy of the member’s medical records to another PMP if the member is reassigned.	90%			
14. Facilitating communication between primary care physician and behavioral health provider.	90%			
15. Maintenance of records for at least seven years.	90%			